



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
METROPOLITAN POLICE DEPARTMENT**

February 14, 2019

**Mr. Dave Maass, c/o
MuckRock News DEPT MR 65971
411A Highland Avenue
Somerville, Massachusetts 02144**

Re: FOIA Request No.: 2019-FOIA-01853

Dear Mr. Maass:

This letter is in response to the above-referenced Freedom of Information Act (FOIA) request for the following:

“Materials related to this agency's acquisition of, access to, preservation of, or disclosure of automated license plate readers (ALPR) or ALPR data:

- 1. Policies related to the adoption of ALPR technology, including those guiding the procurement process or necessary administrative obligations before acquisition.**
- 2. Training policies, requirements, and materials for automatic license plate reader system operators.**
- 3. Databases used to compare data obtained by the automatic license plate reader system.**
- 4. Policies related to the retention and security of captured ALPR data, including those regarding:**
 - the length of time after capture that data may be preserved**
 - exceptions to general data preservation policies**
 - internal data security and access**
 - data destruction**
- 5. Policies related to the sharing of captured ALPR data by this agency with other agencies, including those directing:**
 - the manner in which another agency may request data**
 - the circumstances under which captured data may be shared, and**
 - the responsibilities of the recipient agency in regards to data retention and use.**
 - access by this agency to data obtained by automatic license plate reader systems not operated by the law enforcement agency.**

Please also provide the number of requests made by outside agencies, if applicable.

6. Policies related to the sale of data or the sharing of data with non-law enforcement actors.

- If applicable, please provide all agreements between this agency and non-law enforcement actors.

7. Policies regarding oversight of automatic license plate reader system use.

8. Audit Reports

9. Policies related to maintenance and calibration. Please also provide maintenance and calibration schedules and records for the system on file.

10. Any other policies or reports on subjects related to automatic license plate reader system use by the agency.”

The review of the file for this FOIA request indicates that we do not appear to have a record of having received a statement of your agreement to pay FOIA processing charges that may be incurred in the processing of your FOIA request, as requested. Therefore, your FOIA request has been administratively closed.

You may resubmit your FOIA request at a later time, along with a statement of willingness to pay potential FOIA processing charges that may be incurred.

Sincerely,



Bob Eckert

FOIA Specialist

Freedom of Information Act (FOIA) Office

Metropolitan Police Department

Robert.eckert@dc.gov

“We are here to help.”